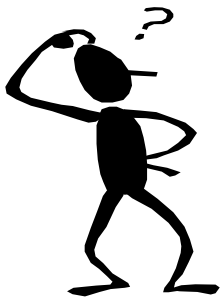




Education and Consulting Services

Board Workshops - Cana offers two workshops to help Boards work more effectively. Though each course is offered separately, many of our clients take both workshops, in sequence, as part of their annual Board development plan. Each workshop runs about 2-½ hours. The workshop fee is \$395.00 for each course, and includes registration and materials for an unlimited number of participants. These popular workshops should be booked well in advance. For more information, or to arrange a booking, please give us a call at 604-524-8524 or email at consultingservices@canateam.com



WHO? ME?

Your Co-op's Legal Framework and Legal Issues for Directors

What's the relationship between the Co-op Act, your bylaws, and your policies? What role does CMHC play in running your Co-op? How can you deal with members who break the rules? What is your legal liability when you serve as a director? This workshop gives a layperson's overview of the laws, contracts, and agreements that affect the everyday operation of your Co-op, and examines some special legal issues often encountered by directors.

Contents: how the Co-op Act sees the role of the Board; the main provisions of the current Co-op Act, and some of the proposed changes now under consideration; key features of your Co-op's Memorandum and Rules, Occupancy Agreement, and CMHC operating agreement; your mortgage and the impact of mortgage renewals; what the law expects from individual directors; director liability; dealing with conflict of interest.



MISSION POSSIBLE

Providing Effective Governance for Your Co-op

The Board's job is to provide effective governance and ensure effective and efficient management of your co-op. Boards and committees need a common understanding about how authority and responsibility are shared. This workshop will help your Board take an active role in developing goals consistent with the community's principals.

Contents: the key functions and responsibilities of the Board; director job descriptions; setting goals and sharing principles; ethical conduct of directors; meeting legal obligations; effective delegation and reporting; making good decisions; and building consensus.